

Foundation Level 2						
Unit	Cost	Exam Fee	Day Release		Evenings	
			Tuition	Exam Date	Tuition	Exam Date
Bookkeeping Transactions	£395.00	£ 65.00	9, 16, 23, 30 Sep	10-Oct	5, 12, 19, 26 Sep, 3, 10, 17, 24 Oct	31-Oct
Bookkeeping Controls	£325.00	£ 65.00	24 Oct, 5, 14 Nov	22-Nov	4, 11, 18, 25, 28 Nov	31-Oct
Computerised Accounting	£215.00	£ 65.00	3, 10 Dec	17-Dec	Day release only	N/A
Elements of Costing	£300.00	£ 65.00	10, 17 Jan	27-Jan	2, 6, 13, 20 Jan	27-Jan
Foundation Synoptic	£325.00	£ 75.00	3, 10 Feb	18-Feb	30 Jan, 3, 10, 13 Feb	20-Feb
<p>Bookkeeping Transactions, Bookkeeping Controls and Elements of Costing must have been completed before attempting the Synoptic. However it is recommended that Computerised Accounting is also completed.</p>						

Advanced Level 3						
Unit	Cost	Exam Fee	Day Release		Evenings	
			Tuition	Exam Date	Tuition	Exam Date
Advanced Bookkeeping	£405.00	£ 65.00	14, 21 Oct, 4, 13, 18 Nov	25-Nov	Course commencing in Mar 2020	TBC
Final Accounts Preparation	£300.00	£ 65.00	2, 7 Jan	15-Jan	Course commencing in June 2020	TBC
Management Accounting: Costing	£440.00	£ 65.00	2, 9, 16, 23, 30 Sep	07-Oct	2, 9, 16, 23, 30 Sep, 14, 21, 28, 31 Oct 7 Nov	14-Nov
Indirect Tax	£300.00	£ 65.00	27 Nov, 2 Dec	11-Dec	18, 25 Nov, 2, 9 Dec	18-Dec
Advanced Synoptic - Nov 2019 Exam	£455.00	£ 75.00	2, 9, 16, 25 Oct	08-Nov	Day release only	N/A
Advanced Synoptic - Mar 2020 Exam	£455.00	£ 75.00	3, 10, 17, 24 Feb	05-Mar	15, 22, 29 Jan, 5, 12, 19, 24, 26 Feb	05-Mar
<p>Advanced Bookkeeping, Final Accounts Preparation and Management Accounting: Costing must have been completed before attempting the Synoptic. However it is recommended that Indirect Tax is also completed.</p>						