

Professional Level 4 - Mandatory Units						
Unit	Exam Fee	Cost	Day Release		Evenings	
			Tuition	Exam Date	Tuition	Exam Date
Management Accounting: Budgeting	£ 65.00	£ 350.00	12, 19, 26 Sep	11-Oct	2, 9, 16, 23, 30 Sep, 7 Oct	17-Oct
Management Accounting: Decision & Controls	£ 65.00	£ 480.00	31 Oct, 7, 14, 21, 28 Nov	12-Dec	28, 31 Oct, 4, 11, 14, 18, 25, 28 Nov, 2, 9 Dec	19-Dec
Financial Statements of Limited Companies	£ 65.00	£ 525.00	Course commencing in Mar 2020	TBC	Course commencing in Mar 2020	TBC
Professional Synoptic (March Exam)	£ 75.00	£ 445.00	4, 11, 18, 25 Feb	13-Mar	13, 20, 27 Jan, 3, 10, 17, 24 Feb, 2 Mar	12-Mar
Management Accounting: Budgeting, Management Accounting: Decision & Controls and Financial Statements of Limited Companies must have been completed before attempting the Synoptic.						

Professional Level 4 - Optional Units							
Unit	Exam Fee	Day Release			Pre-recorded Online Study		
		Cost	Tuition	Exam Date	Cost	Classroom Revision	Exam Date
Business Tax	£ 65.00	£ 450.00	Course commencing in June 2020	TBC	£ 305.00	Course commencing in June 2020	TBC
Credit Management	£ 65.00	£ 335.00	2, 9 Jan	20-Jan	£ 225.00	21-Jan	30-Jan
Personal Tax	£ 65.00	£ 375.00	2, 9, 16, 23 Aug	02-Sep	£ 255.00	Course commencing August 2020	TBC
External Auditing	£ 65.00	£ 395.00	Course commencing in April 2020	TBC	£ 265.00	Course commencing in April 2020	TBC
Cash & Treasury Management	£ 65.00	£ 425.00	Course commencing in May 2020	TBC	£ 285.00	Course commencing in May 2020	TBC

Please choose two of the five optional units.

**Where working in a financial accounting role**, the recommended units would be Personal Tax, Business Tax or External Auditing.

Please note: There is a cross over of content between the External Auditing and the Professional Synoptic exams.

**Where working in a management accounting role**, the recommended units would be Cash & Treasury Management and Credit Management